



## Graduate School

### **Tips for Succeeding as a Distance Learning Student**

1. Time Management is key especially if you need to divide your time up between work, home, study. Plot all the deadline dates for major events in the academic year, e.g. assignment submission dates, tutorials etc. Where practical, set a fixed time and place to study.
2. Set long time goals, short term goals and action plans. Set goals for every study session so that you can assess whether you have accomplished what you set out to do in that study session
3. Studying at a distance can be a very lonely journey unless you reach out and make the most of the opportunities provided, to be part of the student community. Contribute to the online student community
4. Work through your study material methodically
5. Plan and prepare assignments for quality. Submit on time
6. Reach out to tutors and lecturers when you have a question related to your studies
7. Pay attention to tips on how to study, which is found throughout the module
8. Avoid cramming for the examination